



**DEMOCRATIC SERVICES**

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Dear Councillor

**AUDIT COMMITTEE**

The Audit Committee will be held as follows:

DATE: THURSDAY, 24TH SEPTEMBER, 2009  
TIME: 6.00 PM  
VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Yours faithfully

J.A. BURNES

**Director of Resources**

**To: Members of the Audit Committee**

Mr Hollis (Chairman)  
Mr Binns  
Mr Thomson

Mr Chapman (Vice-Chairman)  
Mr Bullock  
Mrs Wallis





## Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## A G E N D A

1. **Apologies for absence**
2. **Minutes**  
To confirm the minutes of the meeting held on 25 June 2009. (Pages 1 - 6)
3. **Internal Audit Progress Report**  
To consider report of RSM Bentley Jennison. (Pages 7 - 16)
4. **Review of Risk Maturity in Local Government and Emergency Service Organisations**  
To consider report of RSM Bentley Jennison. (Pages 17 - 38)
5. **Report on the SBDC 2008/09 Accounts**  
To consider the External Auditors report on the 2008/09 Accounts. (To Follow)
6. **SBDC Statement of Accounts 2007/08**  
To consider report of the Director of Resources. (Pages 39 - 96)
7. **Farnham Park Public Facilities - Annual Report and Accounts**  
To consider report of the Director of Resources. (Pages 97 - 156)
8. **Work Programme**  
To receive the current work programme of the Audit Committee. (Pages 157 - 158)
9. **Any Other Business**  
To consider any other business which the Chairman decides is urgent.

The next meeting of the Committee is due to take place on 10 December 2009.